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• **RE: Foil Request dated 2/14/13 - Response to Appeal letter and modification of FOIL request of 2/14/2013**

3/15/13

To: Denise Darcangelis, Corrine Kleisle

Andrew DeWolf

From: **Andrew DeWolf** (dewolfap@hotmail.com)

Sent: Fri 3/15/13 8:53 PM

To: Denise Darcangelis (clerk@rochester.rr.com); Corrine Kleisle (svillag3@rochester.rr.com)

Jack Bailey (bailey.jackarin@yahoo.com); Steve Corcoran (scorky1949@gmail.com);

Bcc: Kirsta DeWolf (daphne235@hotmail.com)

Dear Records Access Officer:

In the FOIL request dated 2/14/2013, section 5; I requested that you inform me if my request was too broad or did not reasonable describe the records to please contact me by email to seek clarification. Instead, the request was constructively denied, an appeal filed, and response to appeal received noting "*Please be advised the records you requested are voluminous. Your request is vague and Village personnel would have to sort through boxes and lateral file drawers, document by document, page by page, to retrieve the dates you requested. The files are not set up in chronological order; therefore, I have no other recourse than to spend hours on your request.*"

As a citizen **unfamiliar** with your filing systems and manner of storage of documents, I was unaware that this would have required a herculean effort to retrieve the records. My understanding was that these were stored electronically, and that the office has a high volume scanner/copier/fax capable of easily accomodating records? Please allow me to **MODIFY** the FOIL request as follows, and please **EMAIL** me if the records request is still non specific or too voluminous.

As this request has been pending since 2/14/2013, and was unnecessarily advanced to an appeal, please forwarded the requested electronic records immediately anything that can be immediately sent. If that is not feasible, then please explain and send the records by the Appeals deadline of Tuesday March 26, 2013.

Thank you for your more descriptive reply. Please consider that we may have avoided an appeal in this case if such reply had initaly been received. I look forward to a more amicable and descriptive reply process in the future.

(1) Please **EMAIL** the following records if possible:

A) Any **email** correspondence to/from Village Officials from MRB Group representatives Ryan Colvin, Diana Smith, or Connie Soward since 1/1/2012.

B) **<Redacted - Item in B now on website>**

D) Yearly Water report to NYS for 2012.

E) Any **Emails or Memo's** to/from village officials from village department heads involving the village dissolution since 6/1/2012.

F) Any **Email** correspondence to/from Village Officials from Center for Governmental Research or their representatives since 1/1/2012.

G) <Redacted, please ignore>

H) <Redacted, please ignore>

I) <Redacted, please ignore>

(2) Please **INFORM ME** of the cost of providing paper copies of the following records:

A) Any **email** correspondence to/from Village Officials from MRB Group representatives Ryan Colvin, Diana Smith, or Connie Soward since 1/1/2012.

B) <Redacted - Item in B now on website>

D) Yearly Water report to NYS for 2012.

E) Any **Emails or Memo's** to/from village officials from village department heads involving the village dissolution since 6/1/2012.

F) Any **Email** correspondence to/from Village Officials from Center for Governmental Research or their representatives since 1/1/2012.

G) <Redacted, please ignore>

H) <Redacted, please ignore>

I) <Redacted, please ignore>

3) If all the requested records cannot be emailed to me, **please inform me by email of the portions that can be emailed** and advise me of the cost for reproducing the remainder of the records requested (\$0.25 per page or actual cost of reproduction).

(4) If the requested records cannot be emailed to me due to the volume of records identified in response to my request, please advise me of the actual cost of copying all records onto a CD or floppy disk. **I will gladly provide the CD.**

(5) **If my request is too broad or does not reasonably describe the records, Please contact me via email** so that I may clarify my request, and **when appropriate inform me of the manner in which records are filed, retrieved or generated.**

If it is necessary to modify my request, and an email response is not preferred, please contact me at the following telephone number: (315) 398-1195 _____.

If for any reason any portion of my request is denied, please inform me of the reasons for the denial in writing and provide the name, address and email address of the person or body to whom an appeal should be directed.

Name: Andrew P. DeWolf
7 Sisson St
Lyons NY 14489
(315) 398-1195

From: clerk@rochester.rr.com
To: dewolfap@hotmail.com
Subject: Foil Request dated 2/14/13
Date: Fri, 15 Mar 2013 10:17:53 -0400

Please see attached.

[ClosePrint](#)

- **FOIL Request Dated 2/14/13**

12:59 PM

To: Andrew DeWolf

Denise Darcangelis

From: **Denise Darcangelis** (clerk@rochester.rr.com) You moved this message to its current location.

Sent: Tue 3/26/13 12:59 PM

To: Andrew DeWolf (dewolfap@hotmail.com)

Andrew:

Item (A) has been sent to you

Item (D) is not complete

Item (E) None

Item (F) None

This completes Foil request dated 2/14/13

Denise

[ClosePrint](#)

- **FW: Forms - dissolution**

11:00 AM

To: 'Andrew DeWolf'

Corrine Kleisle

From: **Corrine Kleisle** (svillag3@rochester.rr.com) You moved this message to its current location.

Sent: Tue 3/26/13 11:00 AM
To: 'Andrew DeWolf' (dewolfap@hotmail.com)
1 attachment
Analysis of Current Operations.pdf (31.5 KB)

From: Sowards, Connie [mailto:Connie.Sowards@mrbgroup.com]
Sent: Tuesday, March 12, 2013 11:48 AM
To: Corrine Kleisle
Cc: Denise Darcangelis
Subject: RE: Forms - dissolution

Good morning,

We sent the forms to Sergei today. We have a meeting with him on Thursday at village hall at 10AM (hope that is okay to use your room) to go over the forms for him to review at your committee meeting that night.

Attached are the forms.

Connie Sowards

(585) 410-1003 Cell

From: Corrine Kleisle [mailto:svillag3@rochester.rr.com]
Sent: Tuesday, March 12, 2013 11:37 AM
To: Sowards, Connie
Cc: 'Denise Darcangelis'
Subject: Forms - dissolution

Connie

Committee members are inquiring about the form to be used when interviewing departments. Has this been finalized? Thanks

Corrine

[ClosePrint](#)

- **FW: contact list**

11:00 AM

To: 'Andrew DeWolf'

Corrine Kleisle

From: **Corrine Kleisle** (svillag3@rochester.rr.com) You moved this message to its current location.

Sent: Tue 3/26/13 11:00 AM

To: 'Andrew DeWolf' (dewolfap@hotmail.com)

1 attachment

contact list.xls (23.0 KB)

From: Sowards, Connie [mailto:Connie.Sowards@mrbgroup.com]

Sent: Friday, March 08, 2013 8:19 AM

To: Brian Manktelow; Corrine Kleisle; James Pacello; Jim Brady; Joan Smith; John Cinelli; Richard Bogan; Sergei Bartishevich; Thea Hall

Subject: contact list

Sorry, I am having trouble with my email this morning. This should give you everything you need. I can also send you a v-card if you would like one.

Connie Sowards

Project Manager

ALBANY – AUSTIN – CORNING – ROCHESTER

The Culver Road Armory

145 Culver Road, Suite 160

Rochester, NY 14620

(585) 410-1003 Cell

(585) 381-9250 Phone

(585) 381-1008 Fax

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- **FW: meeting 2/26 6:30**

10:58 AM

To: 'Andrew DeWolf'

Corrine Kleisle

From: **Corrine Kleisle** (svillag3@rochester.rr.com) You moved this message to its current location.

Sent: Tue 3/26/13 10:58 AM

To: 'Andrew DeWolf' (dewolfap@hotmail.com)

From: Smith, Diana [mailto:Diana.Smith@mrbgroup.com]

Sent: Tuesday, February 26, 2013 1:35 PM

To: Corrine Kleisle

Subject: RE: meeting 2/26 6:30

Mayor -

Thanks for the heads up. Connie and I are coming from Seneca Falls, but first must swing by Staples and have some copies made for tonight. We prepared a couple of info pieces that will be helpful in preparation for the first committee meeting. Can you please keep your copier on and ready in case there are any last minute additions, or if Staples cannot accommodate our request to make copies?

Many thanks,

Diana

Diana Smith

Director of Business Development

ALBANY – AUSTIN – CORNING – ROCHESTER

The Culver Road Armory

145 Culver Road, Suite 160

Rochester, NY 14620

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From: Corrine Kleisle [<mailto:svillag3@rochester.rr.com>]
Sent: Tuesday, February 26, 2013 1:14 PM
To: Smith, Diana
Subject: meeting 2/26 6:30

Diana

We will be meeting tonite upstairs in the courtroom at the village hall.

See u later

Corrine

[ClosePrint](#)

• **FW: Village Dissolution - RFQ consultant**

10:57 AM

To: 'Andrew DeWolf'

Corrine Kleisle

From: **Corrine Kleisle** (svillag3@rochester.rr.com) You moved this message to its current location.

Sent: Tue 3/26/13 10:57 AM

To: 'Andrew DeWolf' (dewolfap@hotmail.com)

From: Scott Sittig [<mailto:ssittig@cgr.org>]

Sent: Thursday, February 07, 2013 12:02 PM

To: 'Corrine Kleisle'

Subject: RE: Village Dissolution - RFQ consultant

Great! Thanks for letting me know.

585.327.7082 Office

From: Corrine Kleisle [<mailto:svillag3@rochester.rr.com>]
Sent: Thursday, February 07, 2013 11:56 AM
To: Scott Sittig
Subject: RE: Village Dissolution - RFQ consultant

Proposal received this AM.

Corrine Kleisle, Mayor

Village of Lyons

315-946-4531 ext 11

From: Scott Sittig [<mailto:ssittig@cgr.org>]
Sent: Thursday, February 07, 2013 10:13 AM
To: 'Corrine Kleisle'
Subject: RE: Village Dissolution - RFQ consultant

Mayor,

You should be receiving our proposal via Fed Ex sometime today. I look forward to speaking with you and the Steering Committee about how we work with you in this process. You have a big task ahead of you!

Let me know if I can answer any questions.

585.327.7082 Office

From: Corrine Kleisle [<mailto:svillag3@rochester.rr.com>]
Sent: Thursday, January 31, 2013 1:06 PM
To: Scott Sittig
Subject: RE: Village Dissolution - RFQ consultant

The Village of Lyons, Clerk-Treasurer received the vote certification (619 yes – 585 no and 70 blank) on December 3, 2012 This certification was forwarded to the Town of Lyons, Secretary of State and Wayne County Clerk by certified mail on December 6, 2012. The Board was advised of the vote results at organization meeting on 12/3/12. The Village Board met on December 27, 2012 at which time 6 members of a 9 member dissolution plan committee were appointed and authorization for an RFQ authorized. If you need any additional info please advise.

Corrine Kleisle, Mayor

Village of Lyons

From: Scott Sittig [<mailto:ssittig@cgr.org>]
Sent: Wednesday, January 30, 2013 4:14 PM
To: 'Corrine Kleisle'
Subject: RE: Village Dissolution - RFQ consultant

Mayor,

The language of GML 17-A Section 782.1 says that the 180 day clock for a dissolution plan started after the Village Board met “following” the certification of the official vote. Can you provide me with those two key dates? I’d like to develop a timeline and those key dates will dictate it.

Please let me know when the vote was officially certified (sometime after 11/6/12, and likely only after all the absentee ballots were counted), and when the Village board met following certification to discuss developing a dissolution plan. 180 day time period kicked in at that meeting.

Thank you for your help.

585.327.7082 Office

From: Corrine Kleisle [<mailto:svillag3@rochester.rr.com>]
Sent: Tuesday, January 29, 2013 2:48 PM
To: Scott Sittig
Subject: Village Dissolution - RFQ consultant

Scott:

Please see attached.

Corrine Kleisle, Mayor

Village of Lyons

315-946-4531 Ext 11

ClosePrint

- **FW: RFQ**

10:55 AM

To: 'Andrew DeWolf'

Corrine Kleisle

From: **Corrine Kleisle** (svillag3@rochester.rr.com) You moved this message to its current location.

Sent: Tue 3/26/13 10:55 AM

To: 'Andrew DeWolf' (dewolfap@hotmail.com)

From: Smith, Diana [mailto:Diana.Smith@mrbgroup.com]

Sent: Friday, January 18, 2013 5:30 PM

To: Corrine Kleisle

Cc: Sowards, Connie

Subject: RE: RFQ

Hi Mayor -

I'm going to defer your question to Ryan and get his professional recommendation. In the meantime, I will also discuss with Connie and we'll plan to call you with some info first thing Monday morning.

I believe that in RFP-writing, there is a difference between estimating what is likely to be necessary for your own expectations, and **specifying a minimum scope** for the sake of keeping your responses fair, credible, and somewhat equal in expected deliverables.

There are many determining factors, such as how strong a role you and your staff will play in leading the meetings and adhering to the agenda, etc.

As we've discussed before, I believe that the most valuable thing you can specify is a requirement for specific deliverables that include more than just "discussion" of alternatives to dissolution (Seneca Falls' plan included just a few paragraphs) but rather a full evaluation and related financial impacts.

Sounds like you're on the right track with being quite specific.

If Ryan send me his thoughts sooner, I'll forward them to you. Otherwise, have a great weekend and we'll give you a call first thing Monday and make sure you have what you need.

Best regards,

Diana

Diana Smith

Director of Business Development

ALBANY – AUSTIN – CORNING – ROCHESTER

The Culver Road Armory

145 Culver Road, Suite 160

Rochester, NY 14620

(585) 381-9250 Phone

(585) 381-1008 Fax

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From: Corrine Kleisle [<mailto:svillag3@rochester.rr.com>]

Sent: Friday, January 18, 2013 2:24 PM

To: Smith, Diana

Cc: Colvin, Ryan

Subject: RFQ

Diana

One of the templates I am following lists meeting with committee by consultant –kick off meeting and 5 meetings between committee and consultant. Is this enough meetings for the proposal. Any recommendations?

Corrine Kleisle, Mayor

Village of Lyons

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- **FW: RFP/RFQ**

10:53 AM

To: 'Andrew DeWolf'

Corrine Kleisle

From: **Corrine Kleisle** (svillag3@rochester.rr.com) You moved this message to its current location.
Sent: Tue 3/26/13 10:53 AM
To: 'Andrew DeWolf' (dewolfap@hotmail.com)

-----Original Message-----

From: Smith, Diana [mailto:Diana.Smith@mrbgroup.com]
Sent: Thursday, December 13, 2012 6:10 PM
To: Corrine Kleisle; diana.smith@mrbgroup.com
Subject: Re: RFP/RFQ

I will send to you first thing tomorrow when I get in, tks

Corrine Kleisle <svillag3@rochester.rr.com> wrote:

Diana

I have looked high and low for the letter you sent re: the Albany consultant and his qualifications. On my way out of town soon and want a copy for Ernie and the Board. Could you email a copy to me and Denise so the Board can review. Sorry - don't have time now to look thru everything to find. Thanks so much.

Corrine

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• **FW: Keep Standing Tall**

10:49 AM

To: 'Andrew DeWolf'

Corrine Kleisle

From: **Corrine Kleisle** (svillag3@rochester.rr.com) You moved this message to its current location.
Sent: Tue 3/26/13 10:49 AM
To: 'Andrew DeWolf' (dewolfap@hotmail.com)

From: Smith, Diana [mailto:Diana.Smith@mrbgroup.com]
Sent: Wednesday, November 07, 2012 9:58 AM
To: vanstean@gmail.com; svillag3@rochester.rr.com
Subject: Keep Standing Tall

Mayor / Terry -

I actually can imagine how you feel this morning. Devastated!

So sorry you have to go through this...

Please know that you've done everything you could - but were up against a tidal wave of misinformation.

Either the taxpayers of Lyons have been set up for very high expectations and falsely believe they can achieve the same savings as Seneca Falls - - OR, they supported the referendum believing that it would just authorize a plan process (without understanding it means actual dissolution). Either way it's tragic to think residents were sold a bill of goods.

Now the even-more-difficult part begins: formulating a realistic and honorable plan. Connie and I have been through this and can speak to the implementation challenges that make a plan feasible (or infeasible!!).

We have some thoughts for you both on that front and would like the opportunity to share them. Let me know when you want to get together.

Keep Standing Tall -

Diana

Diana Smith

Director of Business Development

ALBANY – AUSTIN – CORNING – ROCHESTER

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- **FW: Presentation Document**

10:48 AM

To: 'Andrew DeWolf'

Corrine Kleisle

From: **Corrine Kleisle** (svillag3@rochester.rr.com) You moved this message to its current location.

Sent: Tue 3/26/13 10:48 AM

To: 'Andrew DeWolf' (dewolfap@hotmail.com)

1 attachment

Lyons Dissolution Presentation.pdf (1895.9 KB)

From: Smith, Diana [mailto:Diana.Smith@mrbgroup.com]

Sent: Tuesday, October 30, 2012 3:03 PM

To: Denise Darcangelis

Cc: Sowards, Connie; svillag3@rochester.rr.com

Subject: Presentation Document

Hi Denise and Karen -

Here is the PDF version of the presentation for posting on the village website. It will be important to post it quickly, especially if the Mayor's letter indicates it is available there for review.

Please confirm with Mayor Kleisle that she still wants it posted. We discussed this at our last meeting, but we always like to verify!

It's been a pleasure to work with both of you during what we're sure has been a difficult time. The village is lucky to have you there. Many thanks for all you do.

Best regards,

Diana

Diana Smith

Director of Business Development

ALBANY – AUSTIN – CORNING – ROCHESTER

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• **FW: Thinking of you all today**

10:48 AM

To: 'Andrew DeWolf'

Corrine Kleisle

From: **Corrine Kleisle** (svillag3@rochester.rr.com) You moved this message to its current location.

Sent: Tue 3/26/13 10:48 AM

To: 'Andrew DeWolf' (dewolfap@hotmail.com)

From: Sowards, Connie [mailto:Connie.Sowards@mrbgroup.com]

Sent: Monday, November 05, 2012 12:38 PM

To: Corrine Kleisle; clerk@rochester.rr.com; vanstean@gmail.com

Cc: Smith, Diana

Subject: Thinking of you all today

All,

Diana and I are thinking of you today and will be tomorrow. If there is anything we can do, let us know. We will be waiting to hear the outcome.

Connie Sowards

Project Manager

ALBANY – AUSTIN – CORNING – ROCHESTER

The Culver Road Armory

145 Culver Road, Suite 160

Rochester, NY 14620

(585) 410-1003 Cell

(585) 381-9250 Phone

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- **FW: link**

10:45 AM

To: 'Andrew DeWolf'

Corrine Kleisle

From: **Corrine Kleisle** (svillag3@rochester.rr.com) You moved this message to its current location.

Sent: Tue 3/26/13 10:45 AM

To: 'Andrew DeWolf' (dewolfap@hotmail.com)

From: Sowards, Connie [mailto:Connie.Sowards@mrbgroup.com]

Sent: Monday, October 29, 2012 2:14 PM

To: Corrine Kleisle; clerk@rochester.rr.com

Subject: link

Denise,

We found some interesting data on this website. We will be coming over shortly to review before our 4PM meeting at the Community Center. By the way, your phone rings busy at village hall.

<http://seethroughny.net/benchmarking-ny/#/>

Connie Sowards

Project Manager

ALBANY – AUSTIN – CORNING – ROCHESTER

The Culver Road Armory

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Rochester, NY 14620

(585) 410-1003 Cell

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(585) 381-1008 Fax

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• **FW: Lyons dissolution**

10:43 AM

To: 'Andrew DeWolf'

Corrine Kleisle

From: **Corrine Kleisle** (svillag3@rochester.rr.com) You moved this message to its current location.

Sent: Tue 3/26/13 10:43 AM

To: 'Andrew DeWolf' (dewolfap@hotmail.com)

From: Corrine Kleisle [mailto:svillag3@rochester.rr.com]

Sent: Friday, September 28, 2012 12:56 PM

To: 'Sowards, Connie'

Subject: FW: Lyons dissolution

Fyi

Corrine-

From: Wade Beltramo [mailto:Wade@nycom.org]

Sent: Friday, September 28, 2012 12:53 PM

To: Corrine Kleisle

Subject: RE: Lyons dissolution

Mayor Kleisle,

I don't have that information readily available. As I mentioned in my presentation, a review I conducted a couple of years ago came up with an average of 4.4 special districts being created per dissolution that was studied. In some villages it was as many as 8 and frequently 5 and 6. In other villages it was only 2 or 3. It really depends on a variety of factors.

I hope that this is helpful. If you have any questions or would like to discuss this matter further, do not hesitate to drop me an email or give me a call.

Wade Beltramo

General Counsel

New York Conference of Mayors

119 Washington Ave., 2nd Floor

Albany, N.Y. 12210

518-463-1185

518-463-1190 (Fax)

wade@nycom.org

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From: Corrine Kleisle [<mailto:svillag3@rochester.rr.com>]

Sent: Friday, September 28, 2012 12:41 PM

To: Wade Beltramo

Subject: Lyons dissolution

Wade

Does NYCOM have an inventory of how many districts the Towns have created in the Village's that dissolved within the last few years? Thanks

Corrine Kleisle, Mayor

Village of Lyons

315-946-4531 ext 11

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- **FW: Proposal for Consultant Services for Pre-Vote Analysis**

10:41 AM

To: 'Andrew DeWolf'

Corrine Kleisle

From: **Corrine Kleisle** (svillag3@rochester.rr.com) You moved this message to its current location.

Sent: Tue 3/26/13 10:41 AM

To: 'Andrew DeWolf' (dewolfap@hotmail.com)

From: Corrine Kleisle [mailto:svillag3@rochester.rr.com]

Sent: Wednesday, September 26, 2012 10:37 AM

To: 'Colvin, Ryan'

Cc: 'Sowards, Connie'; 'Richard Evangelist'; 'greeneyed1229@yahoo.com'; 'Terry VanStean'; 'Dennis Alvaro'; 'clerk@rochester.rr.com'

Subject: Proposal for Consultant Services for Pre-Vote Analysis

Dear Ryan:

We are in receipt of MRB's proposal to assist the Village prior to the dissolution vote 11/6/2012, per contract submitted for a lump sum fee of \$3250.00 which cost is included in grant application to the Department of State (LGE) for "Budget for Information Dissemination in total amount of \$7950.00". We met this AM with Ms. Fedyniak to finalize this grant application along with a work plan for creation of a dissolution plan in the amount of \$47,050. Because the Village Board will not be meeting until October 9, I polled the Board at last night's information meeting to get authorization for the contract proposal as presented. The Board approved the contract verbally and officially a resolution will be approved on 10/9/12 for the \$3250 cost.

If you have any questions please give me a call.

Corrine Kleisle, Mayor

Village of Lyons

315-946-4531 ext 11

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- **FW: LGE Expedited Assistance**

10:33 AM

To: 'Andrew DeWolf'

Corrine Kleisle

From: **Corrine Kleisle** (svillag3@rochester.rr.com) You moved this message to its current location.

Sent: Tue 3/26/13 10:33 AM

To: 'Andrew DeWolf' (dewolfap@hotmail.com)

From: Corrine Kleisle [mailto:svillag3@rochester.rr.com]

Sent: Friday, September 07, 2012 3:58 PM

To: 'Sowards, Connie'

Subject: RE: LGE Expedited Assistance

Connie

Thanks – talk to you next week. Have a good weekend.

Corrine

From: Sowards, Connie [mailto:Connie.Sowards@mrbgroup.com]

Sent: Friday, September 07, 2012 1:31 PM

To: svillag3@rochester.rr.com

Subject: FW: LGE Expedited Assistance

Connie Sowards

(585) 410-1003 Cell

From: Sowards, Connie

Sent: Friday, September 07, 2012 1:29 PM

To: 'svillage3@rochester.rr.com'

Subject: FW: LGE Expedited Assistance

Hi Mayor,

We are so glad that Myra got back to you and the grant details are cleared up. Now you can apply for the total amount of \$50,000. Part 1 and Part 2 are easy to prepare, as you

know, since you did the original. Diana and I will work on the Part 3 and work plan for you as promised.

It is a good idea to prepare a resolution for your Tuesday night board meeting approving the submission and showing them that you have worked to get the funding needed to pay for the dissemination of information to your village residents prior to the vote. It sounds like a win-win. There are instructions for the resolution in the grant packet.

You might want to title the project : Dissemination of Information Prior to the Dissolution Vote and IF THE VOTE PASSES Preparation of a Dissolution Plan.

Good luck,

Diana and Connie

Connie Sowards

(585) 410-1003 Cell

From: Fedyniak, Myra (DOS) [<mailto:Myra.Fedyniak@dos.ny.gov>]
Sent: Friday, September 07, 2012 12:48 PM
To: svillag3@rochester.rr.com
Cc: Sowards, Connie
Subject: LGe Expedited Assistance

Hello Corrine –

After much discussion I have gotten all the answers.

1. Fiscal will reject your contract – this will allow you to resubmit.
2. Please determine the amount that you want to apply for and change it on Part 1 of the application. You may apply for funds only needed for information dissemination or you may apply for the full \$50,000 to do information dissemination and creation of the plan if you get a yes vote
3. Sign and date Part 2.
4. Send Part 1 and Part 2 of the application along a copy of the petition and letter certifying the petition to this address: LuAnn Hart, Contract Administration Unit, Attention: Local Government Efficiency Grants, RFA# 11-LGE-06, New York State Department of State, Bureau

of Fiscal Management, One Commerce Plaza, 11th Floor, Suite 1110, 99 Washington Avenue,
Albany, NY 12231

5. Please be sure to write “Expedited Assistance” on the outside of the submission package as well as on the top of Part 1 of the application.

6. Once you have mailed the application you will need to e-mail me your budget and draft work plan. The sooner you do this the sooner I can start creating the contract.
7. If you are applying for both information dissemination and creation of the plan you will have to include 2 budgets and 2 work plans. The first budget and work plan will be how much you need for information dissemination and what you intend to do as information dissemination. The second budget and work plan will be for creation of the plan if you get a yes vote.
8. The only funds that can be expedited are those needed for information dissemination. No more than 50% of the requested amount can be expedited.
9. If there is a no vote and expedited funds are not all used, any remaining will have to be returned to the state.

Sorry for all the confusion – it’s a new process for use here.

Let me know if you have any other questions.

Myra

Myra Fedyniak

NYS Department of State

Division of Local Government Services

One Commerce Plaza, Suite 1015

99 Washington Ave.

Albany, NY 12231

518-473-3355 p

518-474-6572 f

NOTE: Local laws/intermunicipal agreements are

provided for illustrative purposes only and do not

have the approval or endorsement of the

Department of State.

[ClosePrint](#)

- **FW: Assoc. of Towns**

10:32 AM

To: 'Andrew DeWolf'

Corrine Kleisle

From: **Corrine Kleisle** (svillag3@rochester.rr.com) You moved this message to its current location.

Sent: Tue 3/26/13 10:32 AM

To: 'Andrew DeWolf' (dewolfap@hotmail.com)

From: Corrine Kleisle [mailto:svillag3@rochester.rr.com]

Sent: Friday, August 31, 2012 3:08 PM

To: 'lyonssupervisor@rochester.rr.com'

Subject: Assoc. of Towns

Brian

Were you able to find out if the Assoc. of Towns has someone on staff that could give the point of view from the town's perspective re: dissolution?

Thanks

Corrine

[ClosePrint](#)

- **FW: Dissolution Meeting**

10:30 AM

To: 'Andrew DeWolf'

Corrine Kleisle

From: **Corrine Kleisle** (svillag3@rochester.rr.com) You moved this message to its current location.

Sent: Tue 3/26/13 10:30 AM

To: 'Andrew DeWolf' (dewolfap@hotmail.com)

From: Corrine Kleisle [mailto:svillag3@rochester.rr.com]

Sent: Wednesday, August 22, 2012 3:46 PM

To: 'Wade@nycom.org'

Subject: Dissolution Meeting

Confirming our conversation today, the information meeting will be held at our Lyons Community Center, Manhattan Street at 6:30 P.M. on Tuesday, September 25, 2012. The Center has a projector and we will make arrangements for a screen. I assume you have your own laptop etc.

We look forward to having you here to present this program.

Question – Are district charges, that would be assessed on the town roll ,if there is dissolution. subject to veterans exemptions or do people lose the exemptions?

Thanks again.

Corrine Kleisle, Mayor

Village of Lyons

76 William St.

Lyons, N.Y. 14489

315-946-4531 ext 11 cell 315-521-9859

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- **FW: Dissolution - Information meeting**

10:29 AM

To: 'Andrew DeWolf'

Corrine Kleisle

From: **Corrine Kleisle** (svillag3@rochester.rr.com) You moved this message to its current

location.

Sent: Tue 3/26/13 10:29 AM

To: 'Andrew DeWolf' (dewolfap@hotmail.com)

From: Corrine Kleisle [mailto:svillag3@rochester.rr.com]

Sent: Wednesday, August 22, 2012 3:21 PM

To: 'Richard Evangelist'; 'greeneyed1229@yahoo.com'; 'vanstean@gmail.com'; 'dealvaro@rochester.rr.com'; 'Art Williams'; 'clerk@rochester.rr.com'; 'chief@lyonsfire.com'; 'chief@lyonsfire.com'; 'MARY SALERNO'

Cc: 'Brian Manktelow'

Subject: Dissolution - Information meeting

SAVE THE DATE OF **TUESDAY, SEPTEMBER 25, 2012, 6:30** AT THE LYONS COMMUNITY CENTER FOR AN INFORMATION MEETING WITH WADE BELTRANO, NY CONFERENCE OF MAYORS WHO WILL TALK ABOUT THE GUIDELINES AND PROCEDURES FOR LOCAL GOVERNMENT DISSOLUTION AND CONSOLIDATION. His focus will be on the laws' implications for village governments.

Public notices will be made so that our residents can attend and become informed regarding the requirements of dissolution and implications of consolidation.

Corrine Kleisle, Mayor

[ClosePrint](#)

• **FW: Village dissolution**

10:25 AM

To: 'Andrew DeWolf'

Corrine Kleisle

From: **Corrine Kleisle** (svillag3@rochester.rr.com) You moved this message to its current location.

Sent: Tue 3/26/13 10:25 AM

To: 'Andrew DeWolf' (dewolfap@hotmail.com)

From: greeneyed1229@yahoo.com [mailto:greeneyed1229@yahoo.com]

Sent: Wednesday, July 18, 2012 3:38 AM

To: Corrine Kleisle

Subject: Re: Village dissolution

I will be there for sure. Headg to. Kansas city today will be back on monday. Can be reached by email. So glad this is happening. People need to know the ins and outs. Thank you

Sent from my Verizon Wireless BlackBerry

From: "Corrine Kleisle" <svillag3@rochester.rr.com>

Date: Tue, 17 Jul 2012 10:32:50 -0400

To: <richarde@rochester.rr.com>; <greeneyed1229@yahoo.com>; 'Terry VanStean'<vanstean@gmail.com>; <dealvaro@rochester.rr.com>; 'Art Williams'<nwart@rochester.rr.com>; 'Denise Darcangelis'<clerk@rochester.rr.com>

Subject: Village dissolution

On Wednesday, July 25, 2012 at 10:30 AM at the Village Hall, Ryan Colvin, and Diana Smith (former Mayor of Seneca Falls) from MRB group will be here to brainstorm and answer questions about the possible dissolving of the Village.

If you have time please attend and bring your list of questions so that we can all be better informed and this info can be relayed to the public.

Let me know, if we have a quorum we may need to notice the public of the meeting.

Per Ryan, MRB will not be charging for attending the meeting.

Corrine

[ClosePrint](#)

• **FW: Village dissolution**

10:24 AM

To: 'Andrew DeWolf'

Corrine Kleisle

From: **Corrine Kleisle** (svillag3@rochester.rr.com) You moved this message to its current location.

Sent: Tue 3/26/13 10:24 AM

To: 'Andrew DeWolf' (dewolfap@hotmail.com)

From: Terry VanStean [mailto:vanstean@gmail.com]

Sent: Tuesday, July 17, 2012 11:01 AM

To: Corrine Kleisle

Subject: Re: Village dissolution

I will try to be there.

Terry

On Tue, Jul 17, 2012 at 10:32 AM, Corrine Kleisle <svillag3@rochester.rr.com> wrote:

On Wednesday, July 25, 2012 at 10:30 AM at the Village Hall, Ryan Colvin, and Diana Smith (former Mayor of Seneca Falls) from MRB group will be here to brainstorm and answer questions about the possible dissolving of the Village.

If you have time please attend and bring your list of questions so that we can all be better informed and this info can be relayed to the public.

Let me know, if we have a quorum we may need to notice the public of the meeting.

Per Ryan, MRB will not be charging for attending the meeting.

Corrine